



HEADQUARTERS NEW HAMPSHIRE WING
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
51 Airport Road
Concord NH 03301-5322



04 January 2016

COMMANDER'S SAFETY POLICY

All Civil Air Patrol activities are safe until safety is compromised. To protect you and all Civil Air Patrol property we have clear safety policies in place that must be adhered to fully and reviewed on a regular basis. A safety conscientious culture means everyone is in tune with these policies and practices them without question. Safety **MUST** always be on the forefront of everyone's minds.

The following are effective immediately:

1. All NH Wing members will familiarize themselves with the current CAPR 62-1, CAPR 62-2 and NER Supplement 1-62-2;
2. NH Wing will perform an assessment of Risk Management (RM) before all operations, with safety factors being the foremost concern, and will not allow, nor enter into, any operation that threatens the safety of any person or property or that is a violation of Civil Air Patrol regulations;
3. All NH Wing members will adhere to the safety education and meeting requirements and report their compliance through eServices as required by CAPR 62-2 ;
4. Squadron Commanders, Staff and Cadet Staff are encouraged to take both the Basic and Intermediate levels of the Risk Management Training Program;
5. Squadron Commanders shall distribute this memorandum to all members of their squadrons and post on each Squadron Bulletin Board;
6. NH Wing Emergency Services Staff and all Incident Commanders are highly encouraged to complete all of the Risk Management related courses and tests;
7. All new members will review and complete ALL requirements of CAPR 62-1 and CAPR 62-2; including "Introduction to CAP Safety", prior to being assigned to any mission or allowed to participate in any squadron activity;
8. NH Wing members will use the attached notification roster for reporting all mishaps, as required by CAPR 62-2 and NER Supplement 1-62-2.

//SIGNED//
PAULO COSTA, Major, CAP
Director of Safety

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KEVIN N. HARBISON, Colonel, CAP
Commander

Attachment:
NHW S-1 Accident Notification Sequential Roster



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NEW HAMPSHIRE WING ACCIDENT NOTIFICATION SEQUENTIAL ROSTER

NH WING COMMANDER: Col KEVIN HARBISON	CELL: (603) 673-6651 RES: (603) 769-4650 tcmajor99@gmail.com
NH WING SAFETY DIRECTOR: Maj PAULO COSTA	CELL: (508) 397-9711 pcosta.nh001@gmail.com
NH WING VICE-COMMANDER: Lt Col CHARLIE FREEMAN	CELL: (603) 306-9696 RES: (603) 448-0408 cfreeman@lebanoncap.org
NH WING VICE-COMMANDER: Lt Col DOMINIC GOUPIL	CELL: (207) 475-7932 RES: (207) 439-4906 anav8or@aol.com
NH WING OPERATIONS DIRECTOR: 1Lt BRUCE DETERMANN	CELL: (603) 494-4391 WORK: (603) 528-5144 bdetermann@056.nhwg.cap.gov
NH WING AIRCRAFT OPERATIONS OFFICER: Lt Col GEORGE S. GUILD, Jr.	CELL: (603) 930-4311 RES: (603) 888-4311 gguild@nhwg.cap.gov
NH WING LOGISTICS DIRECTOR: Lt Col MEAD HERRICK	CELL: (603) 491-7165 RES: (603) 224-3249 hmherrick@comcast.net

IN CASE OF AN ACCIDENT

Anytime a mishap occurs at CAP activities that could be serious enough to classify as an accident, (see CAPR 62-2 attachments 1, 2 and 3), an appropriate CAP leader (e.g., wing commander, director of operations, activity director/commander or safety officer) will:

1. Immediately notify the CAP National Operations Center (NOC) toll-free at 888-211-1812, Ext 300, (24 hrs/day). The NOC will, in turn, make appropriate notifications to CAP leadership and required national advisors, CAP-USAF and NHQ key personnel. Do not delay notifying the NOC. Completion of the online mishap notification can be accomplished after the verbal notification.
2. For mishaps involving death or serious bodily injury accidents, DO NOT fill in the "account" portion of the online mishap notification without prior coordination with the office of General Counsel at NHQ (NHQ/GC). The final responsibility for the timely completion of the online mishap notification after coordination rests with the appropriate unit or activity commander.